



Carnkie Camera Club

Carnkie Institute, Carnkie, Redruth, Cornwall. TR16 6RZ

Carnkie Camera Club Constitution

As amended at the AGM, March 2011

1. NAME:

- a) The club shall be called "Carnkie Camera Club", hereafter referred to as "the Club".

2. AIMS and OBJECTS:

- a) To provide a friendly and supportive forum for everybody interested in photography, whether they are beginners, experienced photographers, or somewhere in between.
- b) To stimulate and encourage members in the art and practice of photography to produce images which give pleasure to themselves and others.

3. CLUB MEETINGS:

- a) The Club shall normally meet once per week throughout year. The Committee shall have power to vary the date, time and venue of meetings as necessary. They shall also have the authority to arrange visits, outings and additional meetings.
- b) The committee will, in consultation with members, draw up a programme of events which will be notified to members.

4. MEMBERSHIP and FEES:

- a) Memberships will run annually from, and will be renewable in April each year. There will be an annual fee payable by 30th April. Members joining the club after April will pay the annual fee pro-rata.
- b) A session fee will be normally be payable by all persons attending meetings unless this is waived by the committee.
- c) Membership and session fees will be set at a level determined from time to time by the committee and ratified by a general or annual general meeting.
- d) In order to comply with the capacity limits of the venue and to maintain an informal friendly atmosphere, the Club may decide to impose a limit on the number of members. In such an event, the membership limit will be set at a number to be determined by the Committee.
- e) In the event of the membership limit being set to a number less than the current number of members, the membership status of existing members will not be affected. However, no new members will be permitted until natural wastage has reduced the current membership to less than the membership limit.
- f) In the event of the membership limit being reached or exceeded, a waiting list will be maintained. If membership subsequently falls below the maximum limit, then membership will be offered to persons on the waiting list in strict order until the maximum number is reached once more.
- g) Subject to any membership limit not being exceeded, membership will be granted to any person over the age of 16 who supports the aims and objectives of the club.
- h) Membership details, including name, contact details and other information required for the efficient running of the club must be provided as a condition of membership. The club will take all reasonable care to keep such information secure. It will only be used in conjunction with the running of the club and will not be made available to third parties.
- i) Subject to the venue capacity and at the discretion of the Chairperson, visitors may be invited to attend meetings of the club. Such visitors will be required to pay the standard session fees.
- j) Visitors attending more than three meetings will normally be expected to join as a member and pay the annual Membership Fee (Pro-Rata)



5. MANAGEMENT:

- a) The management shall be vested in a Committee consisting of the following positions
 - Chairperson
 - Vice Chairperson
 - Secretary
 - Membership Secretary
 - Treasurer
 - and up to 2 other members
- b) The Committee will have the discretion to co-opt members as required to fill any vacancies.
- c) Four members of a Committee shall form a quorum.
- d) Committee meetings will be held as and when required and at the discretion of the committee. A committee meeting may be called on request from two or more Committee Members.
- e) The chairperson will normally preside at Committee meetings; in the event of absence of the chairperson the Vice Chairperson will assume the role. In the absence of both, then the remaining committee members may elect a chair for the meeting from amongst their number.
- f) All committee decisions will require a simple majority vote. All members of the committee shall have one vote; in the event of a tied vote the Chairperson (or person acting in his/her absence) shall have a casting vote.
- g) Subject to the capacity of the venue, all members are welcome to attend committee meetings. Such members may observe the meeting and may be invited to speak, but will have no voting rights.

6. RECORDS:

- a) The club shall maintain the following records
 - Accounts
 - Minutes of Committee Meetings, AGM and any other General Meetings.
 - Membership List
 - Membership Waiting List (if appropriate)

7. AGM and GENERAL MEETINGS

- a) General meeting of all members may be called;
 - i. When the Committee deems such a meeting necessary.
 - ii. On a request being presented to the Secretary stating the matter to be discussed and signed by at least five club members.
- b) A notice period of at least 10 days must be given between a meeting being called and the meeting taking place. All reasonable steps will be taken to notify all members of any meeting.
- c) An AGM will be held each year in March, or as soon as practicable thereafter.
- d) The committee will stand down at the AGM each year. All members may stand for election to the committee. Previous members of the committee may choose to stand for immediate re-election.
- e) All persons seeking election to the Committee must be nominated and seconded by members of the club. Where there is more than one candidate for a Committee position then a simple ballot of the members present shall decide the outcome.
- f) Where a ballot of members is required, all members present shall be entitled to one vote. A simple majority vote of all members present is required to pass any motion. In the event of a tied vote the chairperson (or person acting in his/her absence), shall have a casting vote.

8. DISSOLUTION/WINDING UP

- a) The decision to wind up the club may only be taken when, in the view of the committee, a situation arises which prevents to club from continuing to function. This decision must be ratified by a General Meeting or EGM or AGM.
- b) In the event of dissolution, after discharging all debts any remaining assets are to be given or transferred to another club or voluntary organisation having similar objects to those of the Club.